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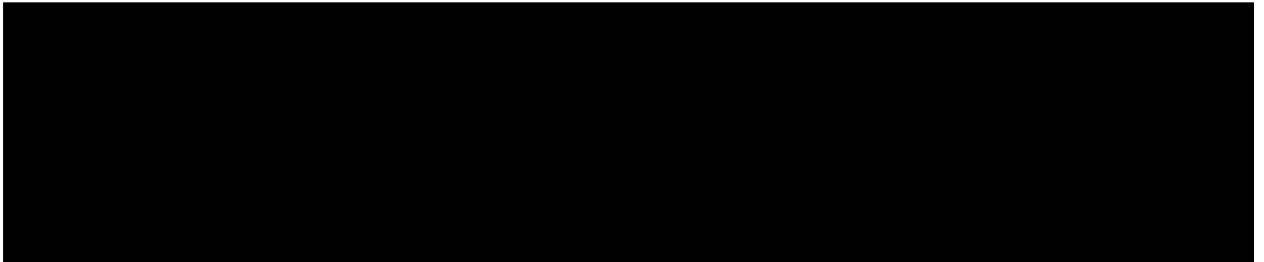
CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

16 December 1970

1. Present were:

25X1A



2. Items of interest at the DDP Staff Meeting:

a. Interdepartmental Seminar Col. White has informed the Deputy Directors that it is mandatory that we provide qualified candidates for the Interdepartmental Seminar. The required positions are:

DD/P - 3

DD/I - 1

DD/S - 1

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Mr. [REDACTED] directed that nominations from the CS be submitted to OTR by 1 January 1971 for the Seminars which begin:

11 January 1971

1 March 1971

3 May 1971

25X1A

[REDACTED] was designated as the coordinator for this one.

b. Director Absence The Director will be on leave from 18 December until shortly after the new year.

c. DDP Absence Mr. Karamessines will be on leave from this weekend through 30 December 1970.

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3. No DDS Staff Meeting.

4. Other items of interest:

a. New Assignments

Mr. Bannerman is retiring 31 December 1970.

Jack Coffey will be DDS.

Bob Wattles will be ADDS.

Harry Fisher will be Director of Personnel.

[REDACTED] will be Deputy Director of Personnel.

[REDACTED] will be replacing John Bross who is retiring.

b. Instructions for Chiefs of Station and Base From time to time we

get questions regarding Letters of Instruction for COS's and COB's. I call your attention to [REDACTED] dated 7 November 1970 dealing with this subject which replaces [REDACTED] dated 30 October 1962.

c. Shipment of Foreign Vehicles I've mentioned before that the

regulations on this subject were being changed. [REDACTED] has been issued effective 25 November 1970.

d. Approval Authorities On the COS/COB approval authorities

package which we handed out to you the first part of this year, we need to make the following changes:

In Part "B" (Actions requiring prior Hqs approval by regulation) under item 8, add:

"and [REDACTED]"

In the third part (Headquarters addendum to actions requiring Headquarters approval by regulation) under item 8, change the statement to read:

[REDACTED]  
Director for Plans."

e. Federal Employees Health Benefits Program [REDACTED] dated

7 December 1970 announces changes in benefits and costs connected with the Federal Employees Health Benefits Program. You will note that the employees contributions go down, but the Agency's payments go up. The increase in cost to the Agency will be about [REDACTED] per year spread among all the components. This will average about \$50 per employee per year, and the indications are that these additional costs will have to be absorbed.

f. Professional Manpower Management for the '70s On Monday of this week, Mr. Wattles gave a briefing to the Chiefs of DDP Divisions and Staffs on professional manpower management for the '70s. This followed a presentation which Bob made to an Executive Director-Comptroller's meeting and concerns itself with where we have been in the area of promotions and where we may expect to go in the '70s. There are a number of facts and projections in the briefing, among which is an estimate that in the senior officer group, GS-14 and above, during the next decade the Clandestine Service will lose 86% of its present staff, the Support Directorate will lose 75%, the Intelligence Directorate will lose 64%, and DDS&T will lose 53%. Following this estimate is the projection that during the '70s all mid-officers (those GS-12 and 13) will leave the Agency or find room to move up if qualified with the exception of a percentage in the Intelligence Directorate. The conclusions of an exhaustive study made by the Office of Personnel is that there must be concerted examination and planning for individuals and the group as a whole if we are to permit sufficient upward movement and challenge to the younger officers. The Director of Personnel plans to hold briefings similar to those given to your Chiefs for all Chiefs of Support and Personnel Officers in the CS early in the year.

g. Consolidated Fund Drive We have the final report on the Consolidated Fund Drive for this year. The Agency contributed \$278,196, 103.28% of its goal, with an average gift of [REDACTED] of personnel participating. \$21,432 was contributed to the Educational Aid Fund and \$15,305 to PSAS. The Clandestine Service record was: 25X1A

	<u>Goal</u>	<u>Pledged</u>	<u>% Participation</u>	<u>Average Gift</u>
CFD -	\$82,277	\$74,675	[REDACTED]	25X1A
EAF -		\$ 7,209		
PSAS -		\$ 5,633		

h. Guide to CIA Statutes and Laws In September 1970, the Office of the General Counsel published a complete revision of its Guide to CIA Statutes and Law. OGC made its distribution of this Guide based on responses received from the several Directorates. If any of you would like to have this Guide in your office, please get in touch with [REDACTED] on x7521.

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j. Time Zone Dislocations State/AID/USIA have provided for a 24 hour adjustment period at the end of air travel under certain conditions. Please see 3 FAM 132.5, covering field personnel and 6 FAM 1833.3 for departmental personnel. The Agency Travel Policy Committee is expected to adopt similar benefits [REDACTED]

25X1C